

Florida Division of Cultural Affairs
14.9000 - Cultural Facilities

Applicant: Example Organization
Phone: (123) 456-7890
Email: stlewis@dos.state.fl.us

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Florida Department of Cultural Affairs

Program: Cultural Facilities

Application: 14.9000

Example Organization

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Organization Profile

Organization Name	Example Organization
Chief Executive Official:	Snoopy
Address	123 Address Street Florida City, Florida 32304 County: Leon
Main Contact Phone #:	(123) 456-7890
Tax ID#:	59-6000000
Fiscal Year Start / End:	January 1 - January 1
Florida Senate/House District #s:	1/1
U.S. Congressional District #:	1
Is the organization minority owned?	No
Is the organization state funded?	No
Is this an Arts Organization?	No
Accredited Museum?	No
Is your organization within a REDI designated area?	No
Has your organization ever received a grant from the Division of Cultural Affairs?	No
Organization Status:	Organization - Profit
Primary Function:	Arts Service/Advocacy
Secondary Function:	Education
Institution Type:	Arts Camp/Institute
Organization Discipline:	Design Arts - Graphic
Racial Demographic Characteristic:	American Indian/Alaska Native
Organization Email:	stlewis@dos.state.fl.us

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Proposal Information

Contact Name	Example, Pigg E.
Contact Title	
Contact Phone	222-111-1111-34
Contact Email	stlewis@dos.state.fl.us
Project title	Guideline Testing
Project Location	500 South Bronough St Tallahassee, 32399-0250 Resident County: Leon
Type of Project:	Renovation
Project Phase	Single Phase
Historical Significance: How old is the building?	20 years
Funding from Historical Resources: Has the applicant organization applied for or received funding from the Division of Historical Resources for this project?	No
Who owns the building?	DMS
If building is leased to applicant, what is the length of the lease?	1 year
Who owns the land?	State of Florida
If land is leased to applicant, what is the length of the lease?	
Project's Florida Legislative Districts:	Senate: 6 House: 9

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Proposal Synopsis

	Source	Amount
What other non-matching state dollars will go into the project?		
Are matching funds in the grant application being used to match any other Dept. of State grants?		
Total Support & Revenue:		\$0
Total Amount Requested for this project:		\$500,000
Confirmed matching funds for the project:		\$1,000,000
Request reduction of Match? (see REDI)		No
PROJECT COST (This application only):		\$1,500,000

Project Synopsis: Create a sample application that tests the content of the application portion of the guidelines as well as the online application itself

Project Team:

Since this is a fictitious project there is no architect, engineer, design consultant or general contractor.

Organization Staff

Again, because this is a test application there is no staff.

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Scope of Work

Single Phase Projects

The scope of this work encompasses the aspects of the application and the guidelines, as this is a test of how well the guidelines match the application. So far everything is covered in the guidelines to this point.

Multiphase Projects

Current Phases or Activity

This completes the project narrative portion of the guidelines test.

Prior Phases or Activity

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Proposal Budget Detail: Expenses

Item Label		Match		State
1. Land Aquisition		\$500,000		\$0
Original Land Price	\$500,000		\$0	
2. Building Acquisition		\$1,000,000		\$0
Original building price	\$1,000,000		\$0	
3. Architectural Services		\$0		\$20,000
Plans and drawings	\$0		\$20,000	
4. General Requirements		\$0		\$0
5. Site Construction		\$0		\$30,000
Forms	\$0		\$30,000	
6. Concrete		\$0		\$40,000
Walls	\$0		\$40,000	
7. Masonry		\$0		\$0
8. Metals		\$0		\$20,000
Reinforcing rod	\$0		\$20,000	
9. Wood and Plastic		\$0		\$0
10. Thermal and Moisture Protection		\$0		\$0
11. Doors and Windows		\$0		\$17,000
Doors	\$0		\$5,000	
Windows	\$0		\$12,000	
12. Finishes		\$0		\$8,000
Wall Paint	\$0		\$8,000	
dsfsdfs	\$0		\$0	
sdfsdfs	\$0		\$0	
13. Specialties		\$0		\$0
14. Equipment		\$0		\$0
15. Furnishings		\$0		\$0
16. Special Construction		\$0		\$0
17. Conveying Systems		\$0		\$0
18. Mechanical		\$0		\$0
19. Electrical		\$0		\$0
A. Total Expenses		\$1,500,000		\$135,000
B. Contingency				\$0
C. Total Project Expenditures				\$1,635,000

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Proposal Budget Detail: Income

Item Label

Matching Funds

1. Total Private Support (Cash)	\$0
2. Total In-Kind Private Support	\$0
3. Corporate Support (Cash)	\$0
4. Total In-Kind Corporate Support	\$0
5. Total Local Government Support (Cash)	\$0
6. Total In-Kind Government Support	\$0
7. Total Federal Government Support (Cash)	\$0
8. Total In-Kind Federal Government Support	\$0
9. Applicant Cash	\$0
D. Total Match	\$0
E. Cultural Facilities Program (this grant request)	\$0
F. Total Project Income (match + grant request)	\$0

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Matching Funds

Matching Funds Statement

Match Summary Chart

		% of Total Match
		(\$0)
1. Cash on Hand	\$0	0.0%
2. Already Expended on Project	\$0	0.0%
3. Irrevocable Pledges	\$0	0.0%
4. Documented In-Kind Contributions	\$0	0.0%
Totals	\$0	0.0%

Donor Profile

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Need for Project & Operating Forecast

Need for Project

Operating Forecast Detail

Changes in Operation

	FYE 2013	FYE 2014 (proposal completed)	FYE 2015	FYE 2016
Expenses				
Total Expenses	0	0	0	0
Income				
Total Income	0	0	0	0

Fiscal Stability

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Project Impact

Community Impact of Project

Financial Impact of Project

Environmentally Friendly/Sustainable Design

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Professional Certification

PROJECT ARCHITECT/ENGINEER:

Name

Address

PROJECT CONTRACTOR:

Name

Address

PREPARATORY DOCUMENTS:

Preliminary design and development documents complete

Construction documents complete

Construction Permits:

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Certification of Information and Compliance

1. OFFICIAL WITH AUTHORITY TO CONTRACT FOR THE PROPERTY OWNER

Name

Title

Phone () -

Certified date Not certified

2. OFFICIAL WITH AUTHORITY TO CONTRACT FOR THE APPLICANT

Name

Title

Phone () -

Certified date Not certified

3. CHIEF FINANCIAL OFFICER FOR THE APPLICANT

Name

Title

Phone () -

Certified date Not certified

CONTACT PERSON AS LISTED ON FIRST PAGE OF APPLICATION FORM

Name Miss Pigg E. Example

Title

Phone (222) 111-1111 Ext:34

E-mail stlewis@dos.state.fl.us

Certified date Not certified

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Final Submission

Application Status: The application has not yet been submitted.

Support Materials